

Govt. of India
India Meteorological Department
Office of the Director General of Meteorology
(ISS Division), Mausam Bhawan,
Lodi Road, New Delhi-110003

Tender Notice

Sub: - Quotation for comprehensive Annual Maintenance Contract of 27 Nos. Telefax machines installed at IMD HQ New Delhi.

Sir,

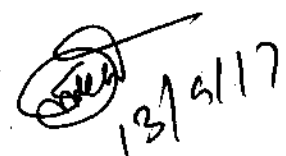
Sealed quotations are invited for Comprehensive AMC of under mentioned 27 Nos. of Telefax machines inclusive of their accessories installed at IMD HQ New Delhi for one year as per terms & conditions enclosed.

The quotations should be sent to the **Director General of Meteorology, ISS Division, India Meteorological Department, Mausam Bhawan, Lodi Road, New Delhi-110003** in a sealed cover in single bid (Technical cum financial bid). Sealed cover should be marked :- (i) Name of the firm (ii) Due date of the quotation (iii) Name of items for which quotations are being sent.

Last date of receipt of tender is **09-10-2017 (3.00 pm Sharp)** at 3rd Floor, Room no. 322, ISS Division, Mausam Bhawan, Lodi Road, New Delhi-110003. Technical cum Financial Bid will be opened on the same day at 3.30 pm in presence of tenderers. Bidder is required to enclose at least three years experience certificate in the field of telefax machine maintenance. Without experience certificate bid will not be considered.

S. No.	Particulars of Stores(Telefax Machines made)	Quantity of machines
1	SAMSUNG SF-565 P (Plain paper machines)	08
3	CANON L-295 (Plain paper machine)	01
4	CANON L-220 (Plain paper machines)	02
5	CANON L-140 (Plain paper machines)	07
6	CANON L-170 (Plain paper machines)	02
7	CANON MF 4380 (Plain paper machines)	01
8	CANON MF 4350d	01
10	BROTHER-2840	02
13	PANASONIC KXF-1422	01
15	HP Office Jet J 3508 (Plain paper machine)	01
16	Sharp FO-A650	01
	Total	27 (Twenty Seven)

Note – Telefax machines inclusive of their accessories can be examined at any working day between 10 AM to 05 PM at the location details given in (**Annexure-I**)


13/9/17

**TERMS AND CONDITIONS FOR COMPREHENSIVE AMC OF 27
TELEFAX MACHINES INSTALLED IN IMD HQ**

- 1 The comprehensive AMC period of one year will be effective from the date of acceptance by the vender. The AMC shall be extendable for next three years on yearly basis, based on the performance on same terms and conditions.
- 2 Acceptance of AMC should be confirmed within 10 days of receipt of the work order, otherwise this office reserves the right to cancel the order without assigning any reason. The liability resulting for this cancellation will rest on the bidder.
- 3 Director General of Meteorology reserves the right to reject or accept any quotation without assigning any reason whatsoever.
- 4 In case of any dispute, the decision of the Director General of Meteorology will be final and binding to all in general.
- 5 Payment shall be made only after satisfactory service from the users on the half yearly basis.
- 6 In case fault persists in telefax machine under AMC for more than three working days or machine is taken to workshop for repair then standby telefax machine without any cost shall be made available to IMD by the firm.
- 7 Failure in compliance of condition at para (6), appropriate amount shall be deducted from AMC amount.
- 8 This contract includes any number of breakdown calls plus preventive maintenance servicing of machine after every two month at least.
- 9 DGM reserve the right to terminate the contract any time, if the service provided by the firm is not satisfactory.
- 10 Firm should maintain separate log for each machine and get it signed by IMD official for each preventive maintenance/maintenance visit.
- 11 The firm should supply the details of its call centre meant for booking the complaint round the clock along with the contact numbers (Mobile, phone/Fax/mail address) and name of its service engineer.
- 12 This contract shall be governed in all respect by Indian Laws.
- 13 Bill to be raised in the name of DGM (ISSD), Mausam Bhawan, Lodi Road, New Delhi-110003.
- 14 Paying Authority is DGM, IMD, Mausam Bhawan, Lodi Road, New Delhi-110003.
- 15 This contract includes all spare parts but exclusive of consumable (cartridge, toner and paper), plastic body, mishandling and natural hazards (fire, earthquake etc.)
- 16 Payment shall be made on half yearly basis after receiving satisfactory service certificate from the users.
- 17 At the time of signing the agreement firm will be required to deposit Bank guarantee of 10% amount of supply order for the period of 14 months (i.e. AMC period + 2 months).


13/01/17

**(Sankar Nath)
Scientist-D (ISSD)
ISS Division**

**For Director General of Meteorology
Telephone No.-43824320**

Annexure-I

LIST OF 27 Nos. OF TELEFAX MACHINES FOR AMC

SAMSUNG SF-565 P (Plain paper machines)

S. NO.	Instrument No. of Machine	Location
01	8F37BAIPC09040	PA to DGM Room No. 605, 6 th Floor, Mausam Bhawan Bldg. N. D.
02	8F37BAIPC09046	Agromet Service Cell, Ist floor, Mahasagar Bhawan, N. D.
03	8F37BAIPC09051N	Budget & Planning, Room No. 502, 5 th floor, Mausam Bhawan Bldg. N.D.
04	8F37BAIPC09056	CAMD, Room No. 615, 6 th Floor, Mausam Bhawan Bldg.
05	8F37BAIPC09066F	Dir (NCS), I R C E R Annexe Bldg.
06	8F37BAIPC613276W	Sh. R.K. Giri, Sc.-E, Room No. 405, 4 th Floor SATMET Bldg.
07	8F37BAIPC09061P	PA to Scientist-F , Hydrology Section, Room No. A-1, Old Bldg.
08	8F37BAIPC09036 B	HMC Room no. 210, 2nd Floor Mausam Bhawan Bldg. N. D.

CANON L-295 (Plain paper machine)

09	JPU 04436	Room No.-302, CRS, NCS, 3 rd floor, SATMET Bldg.
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CANON L-220 (Plain paper machines)

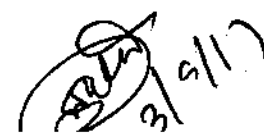
10	JKD 27126	Dir (CPU), Room No. 513, 5 th Floor, Mausam Bhawan Bldg.
11	JKD 46723	RTH at ISSD HQ., 1st Floor, Mausam Bhawan Bldg.

CANON L-140 Plain paper machines)

12	CRU 09316	Sr. Hindi Officer, Room No. 612, 6 th Floor, SATMET Bldg.
13	CRU 12466	R/F Summary Unit(NWFC), Room No.302, Mausam Bhawan Bldg.
14	CRU15097	PA to DDGM, RMC New Delhi
15	CRU12491	DWR, Palam airport, New Delhi
16	GRS0598	Radar Lab, B-11, Radar Lab
17	GRS06597	UAL, B-6, Upper Air Lab
18	GRS14691	PA to DDGM (UI) A-11B

CANON L-170 (Plain paper machine)

19	QZC02730	NWFC Room No.312, Mausam Bhawan Bldg.
20	QZC03030	NWFC Room No.201, Mausam Bhawan Bldg.



CANON MF 4380 (Plain paper machine)

21	EKE-02250	Agromet Service Cell, Mahasagar Bhawan, CGO Complex
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CANON MF 4350d

22	ELD-08910	AMSS Palam, IGI Airport, New Delhi
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BROTHER-2840

23	SC0118797715	MWO Palam (Met Briefing Room) New ATS building IGI Airport
24	E71447D6J251382	Room No. 407, Sc."G"(Satmet), Satmet Bldg.

PANASONIC KXF-1422

25	IFawe-003582	EMRC, Ozone Lab
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HP Office Jet J 3508 (Plain paper machine)

26	CN92G5Z4J7	Room No. 514, 5 th floor, Mausam Bhawan Building
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SHARP FO-A650

27	10100897	AMO Safdarjung
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(Handwritten signature)
13/5/17